

4. Annual Career Conference Form

ACC FORM | PART 1 | GENERAL INFORMATION

NAME/DEGREE:		DATE:
EMAIL:	EMPLOYEE ID:	
DEPARTMENT:		
PGY LEVEL (LEVEL DURING REVIEW YEAR. IT IS EXPECTED FELLOW WILL ADVANCE TO NEXT PGY LEVEL AT CONCLUSION OF ACC REVIEW)		
0 1 2 3 4 5 5+		
FACULTY ADVISOR/MENTOR:		

ATTACHMENTS:

- FELLOWSHIP/FUNDING PROGRESS REPORT (IF APPLICABLE)
- CURRICULUM VITAE (IN HMS FORMAT)
- NIH BIOSKETCH
- SALARY AND REAPPOINTMENT FORM
- BWH APPOINTMENT EXTENSION FORM (IF APPLICABLE)

ACC FORM | PART 2 | RESEARCH CAREER PROGRESS IN THE PAST YEAR

1. Goals from previous year, and progress toward meeting these goals (cut and paste from previous ACC form if applicable):
2. Are there any reasons why you did not meet these goals?
3. Research ACC Accomplishments – examples of significant scientific progress, data, breakthroughs, or obstacles you have overcome:
4. Research activities – <i>Highlight major new additions to your CV here</i> (publications, presentations, patents issued or filed, funding, fellowships, committee membership, and awards):
5. Professional activities – teaching, mentorship activities, supervisory responsibilities, and other (e.g., lab citizenship, teamwork & collaborations):
<i>FACULTY MENTOR'S COMMENTS/ADVICE ON RESEARCH FELLOW'S PROGRESS (Discuss time off requests for the upcoming year):</i>

ACC FORM | PART 3 | RESEARCH CAREER GOALS FOR THE UPCOMING YEAR

1. Research activities - anticipated publications (with proposed titles and expectations of authorship) and their current status (in progress, submitted, under review, etc.), any patent applications pending, anticipated attendance at national or professional meetings, plans to apply for funding or fellowships, committee memberships, awards, etc.:

2. Research goals – examples of significant scientific obstacles to be overcome or area of focus:

3. Professional activities – teaching, mentorship activities, supervisory responsibilities, and others (e.g., lab citizenship, teamwork & collaborations):

FACULTY MENTOR'S COMMENTS/ADVICE ON RESEARCH FELLOW'S GOALS:

ACC FORM | PART 4 | CAREER GOALS & PROFESSIONAL DEVELOPMENT

<p>1. Long-term career goals and objectives (e.g., academic research career, industry research, government, etc.)</p>
<p>2. Areas of further training or skill development to enhance ability to achieve these goals [academic development (e.g. reviewing manuscripts/grants), other: (e.g. presentation, management, or leadership skills)]:</p>
<p><i>FACULTY MENTOR'S COMMENTS/ADVICE ON RESEARCH FELLOW'S CAREER GOALS AND PROFESSIONAL DEVELOPMENT:</i></p>

WAS TIME OFF DISCUSSED FOR THE UPCOMING YEAR? YES NO

FELLOW SIGNATURE: _____ DATE: _____

FACULTY ADVISOR SIGNATURE: _____ DATE: _____